# 7 easy steps to make RCED bill payment through

#### **BIBD Internet Banking (Corporate)**

### **STEP 1**

Go to **BIBD BUSINESS I-BANKING** webpage at <u>https://cib.bibd.com.bn/retail/index.html</u> and key in **USER ID and PASSWORD.** 

🗢 BIBD		English   B.Melayu BIBD Online
Home   Help   Contact Us   Terms & Conditions		Customer Service Hotline: +(673) 223-8181
BIBD AL-KAUTHAR FUNDS Discover Your New Investment Horizon	GIN User ID: Internet PIN:	XYZ_COM

Click 'Login'.

### **STEP 2**

From the side menu, choose 'BILL PAYMENT SERVICES' and followed by 'BILL PAYMENT'

ô	BRUNEI SHELL PETROLEUM COMPANY SDN BHD	
	Jser Name : User1 Jser Role : COMPANYUSER	
L	Logout	
Ö	SERVICES	
->	Account Services	
->	Transfer Services	
+	Cheque Services	
N	Bill Payment Services	
-	Bill Payment	
1	Bill Presentment & Payment	
Favourite Bill Payment		
1	Bill Payment Maintenance	
->-	Remittance Services	
$\rightarrow$	nterbank Fund Transfer Services	
->1	Bulk Payment Services	
+	Secure Email(0)	

### **STEP 3**

Under 'Payee Name', choose **ROYAL CUSTOM AND EXCISE DEPARTMENT** from the drop down menu and click 'Next'

		English   <u>B.Melayu</u> Corporate Internet Banking
		Customer Service Hotline: +(673) 223-8181
Bill Payment		30/03/2016 3:22 PM
Please fill in the following req	uired fields. Required fields are indicated by *	
Payee Name     Required detail Help Messe	ROYAL CUSTOMS AND EXCISE DEPARTMENT	

#### **STEP 4**

Under the 'Bill / Reference No. 1', enter the 20 digits alphanumeric **RCED BILL REFERENCE** number as per highlighted in the Bill of Demand below dropping the 'L' and 'dashes'.

[Example: BDN-DECL-201303-20002738, enter as BDNDEC20130320002738]

Equin   Ellean Corporate Internet Banking Oustomer Senica Hotine - 4(673) 223-6181	To :     Company A
Bill Payment 30030016 3 22 RV	SHAKIRIN COMPLEX KG KIULAP BANDAR SERI BEGAWAN BRUNEI DARUSSALAM
Payee Name ROYHL CUSTONS AND EXCESS DEFARTILENT EN Arcessmonth * Bil / Reference No. 1 EXCONCECON 000000778 Yell Bill Samule  Only fil In if there are multiple bills to be paid, otherwise leave blank  Back Ned	Customs Bill of Demand RCED Bill Reference : <u>BON-DECL-201303-20002738</u> Billing Date : 06/04/2009 has been approved, the total amount_ payable for your declared good is <u>B\$810.00</u> 2. You may refer to your approved declaration number DBC-05605-200904-000282 via e-Customs system at https://ecustoms.mof.gov.bn/ 3. All payments must be paid before collection of your goods. Please print and bring a copy of this bill and pay the exact amount by 08/04/2009 at customs counter by cash or cheque. 4. You may contact Customs Helpdesk at 2382333 for question regarding this bill, please provide the above Bill Reference number.
Required detail Help Illessage, please check transaction help.	This is a computer generated bill, no signature is required.



## Step 5

Enter the payment detail

- 5.1 Under the 'Debit Account No', select from which **ACCOUNT** the payment will be debited from.
- 5.2 Enter **AMOUNT** to be paid in BND



Click 'Next'.

#### Step 6

Select the authorised **COMPANY APPROVER** to approve the transaction from Drop-down menu.

		English   <u>B.Melayu</u> Corporate Internet Banking
		Customer Service Hotline: +(673) 223-8181
Bill Payment		30/03/2016 3:23 PM
Please fill in the following required fields. Require	d fields are indicated by *	
Version No. Ref No. Payee Name Bill Account No Debit Account No Internet Banking Fee Amount Payment Options Payment Date * Forward for Approval Remarks	01 1603300849196 ROYAL CUSTOMS AND EXCISE DEPARTMENT BDNDEC20130320002738 BND 00-008-01-888888-4 BND 00-008 BND 810.00 Immediate Payment 30/03/2016 [BSP Group 1 Limit, Sign1] -	*
<ul> <li>Required detail Help Message, please check transacti</li> </ul>	on help.	

#### Click 'Forward'

Once the payment is forwarded for approval, the page below will be shown.

		English   <u>B.Melavu</u> Corporate Internet Banking
		Customer Service Hotline: +(673) 223-8181
Bill Payment		30/03/2016 3:23 PM
Your request has been forwarded	for approval	
Version No. Internet Ref No. Status Transaction Date Transaction Time Forward for primary approval Remarks	01 1603300849196 Pending Approval 30/03/2016 03:23 PM BSP Group 1 Limit Sign1	
<ul> <li>Required detail Help Message, pleas</li> </ul>	Return Print Summary	

### Step 7

Company second level approval page. The Company Authorised Approver need to log in and approve the application by ticking the **SEND TO BANK** box and enter the **TOKEN NUMBER**.

				E Corporate Internet	Banking
				Customer Service Hotline: +	·(673) 223-8181
Bill Payment	ation below carefully befor	e confirming your request		30/03/2	016 3:23 PM
Version No. Ref No. Payee Name Bill Account No Debit Account No Internet Banking Fee Amount Payment Options Payment Date	required neros. Required ne	01 4603200840406 KUYAL CUSTOMS AND E3 BDNDEC2013032000273 000801888884 BND 0.00 BND 810.00 Immediate Payment 30/03/2016	XCISE DEPARTMENT 18		
Action	Actor	Forwarded To	Date/Time	Remarks	
Create	User1		30/03/2016 03:23:00 PM		
Forward	User1	Sign1	30/03/2016 03:23:07 PM		
Yow are the final Approved Send to Bank Remarks	r			*	
Note : Please enter differe Token PIN	nt Token PIN from the one u	ised before.			

Click 'Enter' key.

Confirmation Page will be displayed.

Click on 'Print Summary' to print the payment confirmation as proof of payment.

			English   <u>B.Melayu</u> Corporate Internet Banking
			Customer Service Hotline: +(673) 223-8181
Bill Payment			30/03/2016 3:23 PM
Transaction has been approved			
Version No. Internet Ref No. Bill Payment Reference No Status Transaction Date Transaction Time Remarks	1603300849196 Completed 30/03/2016 03:23 PM Return	Print Summary	